

Job description

ERP Implementation Project Manager

Job Description

About Essential Software Solutions (ESS)

The ESS team is made up of two dozen talented individuals with a wealth of certifications (including CPA, CPIM, CPIM-F, BSc, Computer Science and BBA) and real-life manufacturing experience to overcome any enterprise technology challenge that may come our way. As an Infor partner in Canada, we understand the unique challenges Canadian businesses face, and help our customers overcome them.

We empower businesses with the tools to improve existing workflow, introduce cost savings and identify opportunities to grow revenue.

This is an exciting and dynamic role within our organization. You will take the lead in transforming our customer organization by means of process review, training, and testing.

Your Role (including but not limited to)

ERP Implementation Project Manager

- Collaborate with stakeholders to ensure a comprehensive set of requirements, aligned to business objectives, as well as gaining full understanding of current and future state business processes.
- Facilitate the customer's decision-making process and drive the development process (if modifications/customizations are required, either to processes or to CSI/SyteLine).
- Generate semi-monthly Project Status Reports compiling risk management, tasks completed, in process and pending. The report will include updates on resources consumed and budget status.
- Manage and communicate effectively with members of the implementation team.

Who you are:

- 3+ years of project management experience
- Experience in implementation of Tier 2 ERP Systems
- PMP certification
- Knowledge and experience in cross-functional project management methods, software, and techniques.
- Strong organizational, presentation, and customer service skills.
- Skill in planning and preparing written communications.

- Interpersonal skills: such as telephone skills, communication skills, and active listening.
- Ability to multi-task and adapt to changes quickly.
- Self-motivated with the ability to work in a fast moving environment.

Note: Only candidates with the required experience and skills will be responded to.

Job Type: Full-time (Potential Hybrid)